

SURING PUBLIC LIBRARY MINUTES – November 26, 2024

DRAFT not approved by Library Trustees

Director: Jill Trochta

Members Present:

Town of Breed: B. Elbe

Town of Brazeau: L. Elbe, J Grosse

Town of Maple Valley: C. Lehto

Town of How: K. Mikle

Village of Suring: T. Steffek

Members Absent:

Town of Bagley: K. Hornick

Town of Brazeau: D. Weier

Town of Mountain: G. Golden, J. Urban

Suring School: T. Kruschke

Call to order at 5:00 p.m. by C. Lehto, Chairperson

Pledge Recited

Agenda Approval: 1st: L. Elbe/2nd: T. Steffek. Motion/Carried & Vote: 6-0.

Public Input: None

Proceedings of 10.29.2024: 1st: L. Elbe/2nd: B. Elbe. Motion/Carried & Vote: 6-0.

Friends of the Library/Director's Report: J. Trochta informed trustees of attendance to WLA Conference at KI in Green Bay, Wisconsin. Trochta had presented report to Town of Breed regarding Suring Library funding. Trochta spoke on Stuffie Sleepover and photos placement on Facebook. Santa will be visiting on December 14, 2024. Plus, a meeting with Village of Suring Ground Committee regarding leaking roof scheduled for December 3rd, 2024 in A.M. (9:15 ish). Jill Trochta recapped the entire Friends of the Library/Director's Report for November 2024.

Financial/Treasurer's Report: J. Trochta shown, an overhead screen, the petty cash report (\$196.91), itemized revenue report (Friends of Library donated on 10.10.2024 \$4,051.09), reserve funds revenues (\$11,309.00) and expenditures of October 2024. Distributed to library trustees was the financial reporting, for October 2024, prepared by the Village of Suring staff.

November 2024 Credit Card Payment of Expenditures (1st National Bank of Omaha \$812.33)

Motion cast by 1st: T. Steffek/2nd: J. Grosse. Motion/Carried & Vote: 6-0. December 2024 bills received motion: 1st: E. Elbe/2nd: T. Steffek. Motion/Carried. & Vote: 6-0. T. Steffek inquired on certificates of deposit (\$20,000-\$15,000-\$15,000). C. Lehto referenced items to be taken such as Articles of Incorporation. Motion to move November 2024 \$4,700 from library operating fund into Reserve Funds Revenue was cast: 1st: B. Elbe/2nd: T. Steffek. Motion/Carried & Vote: 6-0.

Unfinished/Old Business: None.

New Business:

- a. Suring Library Trustees Term Expirations for year 2024: Town of Bagley searching for replacement for K. Hornick, J. Grosse agreed to remain, L. Elbe's replacement on Facebook, T. Steffek of Village of Suring agreed to stay and Librarian Trochta will email J. Uban if remaining as trustee.
- b. Library Staff will be evaluated by Jill Trochta.
- c. Director's Appraisal was prepared by K. Milke. (discussion pending closed session)
- d. Miscellaneous: None

Closed Session: Chairperson, C. Lehto led trustees into closed session. Lehto read aloud Wisconsin State Statute 19.85(b)(c)(f).

Open Session: Roll Taken: Grosse (yes), Steffek (yes), B. Elbe (yes), L. Elbe (yes), K. Milke (yes) and Chairperson Lehto (yes). Vote unanimous. 6-0. K. Milke moved to increase salary of librarian Trochta 3% in 2025/2nd: T. Steffek. Motion/Carried & Vote: 6-0.

Adjournment: 1st: T. Steffek/2nd: B. Elbe. Motion/Carried & Vote: 6-0. Time adjourned at 5:45 p.m.

Future Meeting: January 28, 2025 (tentative)

Submitted by:

Jean Grosse, Trustee/Secretary

DRAFT not approved by Library Trustees