

September, 2025 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I attended the Town of Mountain Board Meeting to give a report on happenings at the library. I will attend Town of Maple Valley in October.
- The DPI's [Bureau of Libraries](#) is now seeking volunteers to assist with the review and revision of Wisconsin's Public Library Standards. They are looking for volunteers to serve on the Steering Committee or workgroups.
- There was a demonstration in Appleton on 9/10/25 of a new ILS (Integrated Library System) to possibly replace our current circulation platform(s). We will be having another demonstration from another vendor on 9/24/25. This one will be virtual.
- Tech Days was held 9/9 & 9/10/25 virtually. This is a short 2 day technology conference that we can attend. The sessions dealt with AI and how it is working or not working in the library world. There are very mixed reviews on it but these sessions gave some clarity. These sessions also went toward the technology part of CE hours for Director re-certification.
- I have been invited to attend the WI Valley Library Service New Director Training in Mosinee on 9/26/25. It will be myself and Kewaunee Library Director attending as seasoned Library Directors to answer questions regarding things that we have experienced throughout our careers. The Training is all day.

- **Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- The 2025 SRP was a huge success! The adult program concludes after Labor Day. There was record attendance at our events that took place at Veteran's Park. There was a paint party at Veteran's Park on the 12th of August. The kids painted rocks, there was ice cream and Sam read a book to the kids. A great way to wrap up the program. Here are the stats:
 - 33 Participants completed reading sheets
 - 3 Infant to 4 yrs. completed activity sheets
 - 16 Ages 5 – 10 counted number of minutes read
 - Teens 11 – 18 completed Bingo Sheets
 - Number of people who attended our performers – **235**
 - **Total number of books read for ages 11+ - 215**
 - **Total number of minutes read ages 5 to 10 – 17,100 or 285 hours**

THANK YOU TO ALL OF OUR SPONSORS!

- InfoSoup Library Road Trip is done. We had quite a few patrons from other libraries come into the library to get their Road Trip booklet stamped.
- September is National Library Card Sign-up Month. There will be activities going on at the library during this time (rock painting, scavenger hunt, etc.). Do one of the activities to be entered into a drawing for a nice water bottle with the library logo on it.

- Chad Lewis will be doing a program at the library on Monday, November 3rd at 6:30 PM on Lake Superior.
- There was a local author book signing on Wednesday, August 27th at 5 PM in the library. Four local authors were signing and selling copies of their books. There were 10 in attendance. We also offered a pre-sale of the Friends Book Sale to those that came to the book signing.

- **ADMINISTRATIVE SERVICES**

To be a liaison between the Friends of the Library organization and the Library.

- The Friends continue to have Silent Auctions of items in the display cases.
- The Friends Annual Book Sale took place Thursday 8/28 – Saturday 8/30/25 in the Learning Center. \$985.50 was made.
- We have switched to selling Seroogy Candy Bars instead of Vande Walles. They are \$2 each or 3 for \$5.
- Friends Appreciation week takes place 10/19 – 10/25.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- We are going to be having a Long Range Planning meeting to review the checklist of Goals to see if they have already been met or still in progress.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- We have started adding Phonics materials to our collection using grant money received through NFLS.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- There will be more weeding of our collection done before the end of the year.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- Our foyer and hallways have been painted. An amazing job was done by Sarah School.
- The windowsills in the library will be painted in October and repainting will be done by one of the library windows.
- The learning center will have chair rails added to the walls to help prevent nicks and gouges from the chairs and tables.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.