

SURING PUBLIC LIBRARY MINUTES – October 29, 2024

Director: Jill Trochta

Members Present:

Town of Breed: B. Elbe

Town of Brazeau: J. Grosse, D. Weier

Town of Maple Valley: C. Lehto

Town of How: K. Mikle

Town of Mountain: J. Urban

Village of Suring: T. Steffek

Suring School: T. Kruschke

Members Absent:

Town of Bagley: K. Hornick

Town of Brazeau: L. Elbe

Town of Mountain: G. Golden

Call to order at 5:00 p.m. by C. Lehto, Chairperson

Pledge Recited

Agenda Approval: 1st: T. Steffek/2nd: T. Kruschke. Motion/Carried. 8-0 Vote.

Public Input: None

Proceedings of 9.24.2024: 1st: T. Steffek/2nd: J. Urban. Motion/Carried. 8-0 Vote.

Friends of the Library/Director's Report: J. Trochta recapped on signature card removing C. Heise's name. Trochta and Buchholz will attend WLA conference. Trochta spoke on Wis. Science Festival, State Park pass, and Bug Tussel class. Chairperson interjected regarding "Literacy." Trochta commented that the fireplace in the library has been repaired by Lisowe Heating & Cooling. All recited in October 2024, Director's Report to Trustees.

Financial/Treasurer's Report: J. Trochta reflected upon petty cash report, reserve funds report, itemized revenues and expenditures of September 2024. Also distributed to library trustees was the financial reporting prepared by the Village of Suring staff.

October 2024 Credit Card Payment of Expenditures (1st National Bank of Omaha \$2,187.09.)

Motion cast by 1st: T. Steffek/2nd: J. Grosse. Motion/Carried. 8-0 Vote. Jill Trochta invited library trustees to view other expenditures.

Unfinished/Old Business:

- a. 2025 Budget. Finance Committee had met at 4 p.m. 10.29.2024. Chairperson Lehto explained the 2025 budget. Motion to approve cast: 1st: T. Steffek/2nd: T. Kruschke. Motion/Carried. 8-0 Vote.

New Business:

- a. Letter to five municipalities regarding funding was reviewed and changes administered. Motion to approve adjusted letter of notification was 1st: T. Kruschke/2nd: T. Steffek. Motion/Carried. 8-0 Vote.
- b. Director Evaluation: K. Milke will email annual performance evaluation to each trustee of Suring Public Library council and trustee are to email back response to K. Milke in a timely fashion.
- c. Miscellaneous-None

Adjournment: 1st: T. Kruschke/2nd: T. Steffek. Motion/Carried: 8-0 Vote. Time adjourned at 5:48 p.m.

Future Meeting: November 26, 2024 (tentative)

Submitted by:
Jean Grosse, Trustee/Secretary

Motion to Approve Minutes:
1st: L. Elbe/2nd: B. Elbe
Vote & Carried: 6-0