

November, 2025 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- Over the next several weeks, the library will be switching to Nsight (instead of Brightspeed) and increasing our bandwidth to 100 mbps. We are looking forward to the increase and change.
- Staff and I have started putting together a wish list of things for the library.
- We have a food giveaway going on right now in the library for those less fortunate. They can come in and fill a bag with foodstuffs. There is no cost.
- We had a library staff in-service day on November 12th to get ready for the upcoming season. We worked on scheduling, rearranged our DVD, audiobook and CD space to make it more welcoming for patrons and to make more space, we also talked about tentative plans for library programs.
- There will be no Vendor Open House this Holiday Season.

- **Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- Dinosaurs Terry and Larry are back in the library. They are hiding around the library and adults and kids can try to find each dinosaur. When they are found, they'll be able to fill out an entry form to win a prize at the end of Dinovember. Come in and look for the orange T-Rex and red Triceratops.
- Chad Lewis did a program at the library on November 3rd at 6:30 PM on Paranormal Lake Superior. There were bizarre tales of UFO's hovering over the water, phantom ships disappearing into thin air, haunted businesses along the shore, deadly sea serpents, mysterious creatures and sinister men in black. It was a great program. We had 23 in attendance. The library is planning to have him back for another program in February.
- I will be showing the kids movie "Sketch" on November 24th at 1 PM. When a young girl's sketchbook falls into a strange pond, her drawings come to life-chaotic, real, and on the loose. As the town descends into chaos, her family must reunite and stop the monsters they never meant to unleash.
- Our Maker Monday group will be coming to the library on the 2nd Wednesday of the month until May of 2026. Mark your calendars for Maker Wednesdays at 2 PM.
- We still have Storytime every Tuesday morning at 9:30 am for newborn to Pre-k, Knit and Hook the 1st and 3rd Wednesday of the month, Adult Game Day on the 2nd Tuesday of the month at 1 PM, and our Book Clubs. You can check out our website for more information.
- The annual Gingerbread House contest is happening again this year. Deadline for registration is December 2nd.
- Santa will be coming to town on Saturday, December 13 at 10 am. He will be in the Learning Center. The library will provide Take and Make crafts for the kids.

- **ADMINISTRATIVE SERVICES**

To be a liaison between the Friends of the Library organization and the Library.

- The Friends continue to have Silent Auctions of items in the display cases.
- We have switched to selling Seroogy Candy Bars instead of VandeWalles. They are \$2 each or 3 for \$5.
- The Friends of the Library and Library staff are doing a potluck dinner on Monday, December 1st at 5 PM in the Learning Center. The meeting will be after the meal.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- We have reviewed for the year, our Long-Range Plan for the library.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- The staff have started putting Holiday Books on display in the library.
- We are on the last few dollars of our book budget for the year.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- We aren't weeding anything at the moment.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- The learning center will have chair rails added to the walls to help prevent nicks and gouges from the chairs and tables.
- Ol' School Enterprises, LLC painted the windowsills in the library as well as the bathrooms and the village office and hallway. An amazing job was done.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.