

SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

September 23, 2025

DRAFT

Please review prior to Approval

Members Present:

Town of Bagley-Kim Hoerth

Town of Brazeau-Jean Grosse, Nancy Stegeman, Vacant

Town of Breed-Bette Elbe

Town of How- Vacant

Town of Maple Valley-Candie Lehto

Town of Mountain-Gail Golden, Leah O'Barski

Village of Suring-Sharon Jansen

Education Rep-Tonia Kruschke-excused

(Quorum Met)

In Attendance: Library Director-Jill Trochta

Tina Nieling

Laurie Lucka

The September 2025 meeting of the Trustees of the Suring Area Public Library was called to order at 5:00 p.m. by Board Vice President Candie Lehto, followed by the Pledge of Allegiance. Jill Trochta requested that 10 a. of the Posted Agenda: Discussion on Municipality Contributions for 2026 be included in Agenda 5: Discussion with Oconto County Clerk. The motion to approve the amended agenda was made by Gail Golden, seconded by Sharon Jansen, and carried.

PUBLIC INPUT: Comments were received.

DISCUSSION WITH COUNTY CLERK/DISCUSSION ON MUNICIPALTY

CONTRIBUTIONS FOR 2026: Clerk Kim Pytleski concluded that it would be in the best interest of the Financial Committee to abide by the guidelines in the Suring Area Public Library Joint Public Library Agreement approved by the OCLSB and the Oconto County Board in 2020.

The motion to approve August Minutes was made by Kim Hoerth, seconded by Gail Golden, and carried.

FRIENDS OF THE LIBRARY/DIRECTOR'S REPORT: The Friends of the Library raised \$ 985.50 at the Annual Book Sale and continue to support the library with Silent Auction items displayed at the entrance of the library. Don't forget to give our local Friends a special thank you during National Friends of Libraries Appreciation Week in October.

Jill presented the annual Library Report to the Town of Mountain during the month of September and continues her CE hours for Director re-certification through onsite and virtual platforms. Jill has also been invited to attend WI Valley Library New Director Training in Mosinee as a seasoned Library Director.

The Summer Reading Program wrapped up on August 12th, the window sills are scheduled to be painted in October, and the missing chair rails in the Learning Center will be reinstalled in the coming weeks.

TREASURER'S REPORT: Emailed documents for board review included the August Total Disbursements, August Revenue Report, Revised 2026 Budget from the August 26 Financial Committee Meeting, end of August fiduciary Balance Sheet Detail Report/Budget Comparison, LRP notice of Meeting, September Petty Cash Report and September Bill Report.

APPROVE PAYMENT OF BILLS: Approval of the September Bill Report was signed by Sharon Jansen and Jean Grosse. Sharon Jansen made a motion to pay September bills in the amount of \$3,496.22. Seconded by Jean Grosse, the motion carried.

UNFINISHED BUSINESS:

b. Placemats: Design ideas were shared along with contacting restaurants in the joint library area who would like to use them in their establishments.

c. Motion to adopt SAPL By-Laws as amended: Gail Golden made the motion to Adopt the SAPL By-Laws as amended. (Amendment approved at the June 24, 2025 board meeting.). Kim Hoerth seconded the motion. Motion Carried.

NEW BUSINESS:

a. Internet: Ongoing issues with service.

b. Approve 2026 Budget: On Hold. Financial Committee to meet Tuesday, September 30 at 1:30 p.m. in the Learning Center of the Library. Open to the public, all board members are encouraged to attend.

c. Long Range Planning Annual Review: The Long Range Planning Committee met at 4 p.m. on September 23. The Meeting Report and Updates will be emailed to board members.

d. Miscellaneous: Topics to consider; Treasurer appointment, Town of Brazeau and Town of How Representative replacements.

There being no further business, Vice President Candie Lehto called for adjournment at 6:35 p.m.

Our next meeting will be on October 21, at 4 p.m. in the Learning Center.

Respectively Submitted,
Bette Elbe, Secretary