

SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

July 22, 2025

Members Present:

Town of Bagley-Kim Hoerth

Town of Brazeau-Jean Grosse-excused

Vacant

Vacant

Town of Breed-Bette Elbe

Town of How-Kate Mickle-via phone

Town of Maple Valley-Candie Lehto

Town of Mountain-Gail Golden

Joann Urban-excused

Village of Suring-Sharon Jansen

Education Rep-Tonia Kruschke

(Quorum Met)

In Attendance: Library Director-Jill Trochta

Guest-Nancy Stegeman

The July 2025 meeting of the Trustees of the Suring Area Public Library was called to order at 9:00 a.m. by Board President Tonia Kruschke, followed by the Pledge of Allegiance. The motion to approve the agenda was made by Candie Lehto, seconded by Gail Golden, and carried. The motion to approve the minutes of the June meeting was made by Candie Lehto, seconded by Gail Golden, and carried.

FRIENDS OF THE LIBRARY REPORT/DIRECTOR'S REPORT: The Bridge Pie and Ice Cream Social & Brat Fry was held Sunday, July 20 and proved to be another successful funding raising event. Profits were shared jointly with the Friends and the Suring Area Historical Society. The Friends covered the cost of the entertainers for the Summer Reading Program at the Veteran's Park this year and business and individual donations have now totaled \$715. Summer Reading activities continue through the month of August.

Jill gave the annual Library Report to the Towns of Bagley and the Village of Suring during the month of July and is preparing for the National Night Out Event in August. Jill reminded the board of the campaign to support our libraries with handout post cards available at the service desk. Circulation of Wonderbooks, Vox, and Phonics materials are popular items in the Children's Section of the library.

TREASURER'S REPORT: Jill reviewed the July petty cash report, July Bill Report, and the June revenues and disbursements with the board. The end of June Balance Sheet Detail Report/Budget Comparison Report provided by the library's fiduciary, the Village of Suring, will be emailed to the Board of Trustees at a future date.

APPROVE PAYMENT OF BILLS: The July Bill Report was reviewed and signed by Kim Hoerth and Sharon Jansen. The motion to approve payment of July Bills was then made by Kim Hoerth, seconded by Sharon Jansen, and carried.

UNFINISHED BUSINESS:

a. Budget Meeting: The Financial Committee will meet on Wednesday, July 30 at 10:00 a.m. in the Learning Center. Open to the public, all board members are welcome to attend.

NEW BUSINESS:

a. Staff In-service/Blood Borne Pathogens Refresher: Jill requested closure of the library for the full day on Tuesday, July 29. No objections were made.

b. Circulation Desk: Jill requested an update be made to the present circulation counter and will gather information regarding design and costs.

c. Miscellaneous: Topics of discussion included CenturyLink internet service, developing a packet of meeting information for those who need printed copies, and the Library Trustee Training Workshops. Jill will provide the DPI Trustee Training Webinar information via email this coming week since preregistration is required.

Jill is in the process of updating the Board Meetings portal of the Suring Area Public Library.org Website. Kate Mikle offered to assist in linking the proper monthly Agendas, Minutes, and Director's Report to the Website. Overall consensus was to post the monthly Draft of the minutes prior to Approval.

There being no further business, President Tonia Kruschke called for adjournment at 9:45 a.m.

Our next meeting will be on August 26, at 5 p.m. in the Learning Center of the library.

Submitted by

Bette Elbe, Secretary

Approved August 26, 2025