

SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

August 26, 2025

Members Present:

Town of Bagley-Kim Hoerth

Town of Brazeau-Jean Grosse

Nancy Stegeman-excused

Vacant

Town of Breed-Bette Elbe

Town of How-Kate Mickle-excused

Town of Maple Valley-Candie Lehto

Town of Mountain-Gail Golden

Leah O'Barski

Village of Suring-Sharon Jansen

Education Rep-Tonia Kruschke-excused

(Quorum Met)

In Attendance: Library Director-Jill Trochta

The August 2025 meeting of the Trustees of the Suring Area Public Library was called to order at 5:00 p.m. by Board Vice President Candie Lehto, followed by the Pledge of Allegiance. The motion to approve the agenda was made by Kim Hoerth, seconded by Candie Lehto, and carried. The motion to approve the minutes of the July meeting was made by Gail Golden, seconded by Kim Hoerth, and carried.

FRIENDS OF THE LIBRARY REPORT/DIRECTOR'S REPORT: The Friends of the Library annual "Twice Sold Tales" Book Sale takes place Thursday, August 28 through Saturday August 30 over the Labor Day Weekend. To take part in the Pre-Sale on Wednesday, August 27, there will be a book signing by three local authors at 5 p.m.

Jill gave the annual Library Report to the Town of Breed during the month of August and is looking forward to National Library Card Sign-up at the library in September. Development and creation of restaurant placemats were discussed. Jill will work with Sam Buchholz, our Clerical/Public Relations Clerk, on marketing feasibility and costs.

Jill also provided an update to the Board of Trustees/General Calendar of Events for 2025. The Budget Hearing w/Finance Committee/Trustee Essentials 22, 23, 24/Library Policy Appendices A-F are on the schedule for discussion at the September Meeting.

TREASURER'S REPORT: Jill reviewed the August petty cash report, August Bill Report, and July revenues and disbursements with the board. The end of July Balance Sheet/Budget Comparison Report was provided by the library's fiduciary, the Village of Suring.

APPROVE PAYMENT OF BILLS: The August Bill Report was signed by Candie Lehto and Jean Grosse. The motion to approve payment of August Bills was then made by Candie Lehto, seconded by Jean Grosse, and carried. Since bills for Credit Card expenditures are the only invoices made available to the board Jean Grosse made the motion to approve August payment to the 1st National Bank of Omaha. Motion carried.

UNFINISHED BUSINESS:

a. Budget Meeting: The Financial Committee met on Wednesday, July 30 and Tuesday, August 26. A preliminary budget from the July 30th meeting was presented to the board.

NEW BUSINESS:

- a. Change of Board Meeting Date for October, 2025: The board agreed to reschedule the October meeting to Tuesday, October 21st at 4 p.m.
- b. Towns of Mountain and Brazeau: On Hold; Contact Oconto County Clerk
- c. Letters to Municipalities (increase): On Hold; Contact Oconto County Clerk
- d. Miscellaneous: Routine repairs were made to the East exterior wall of the library and Jill requested improvement be made to the window sills of the library due to sun damage. She received a quote of \$800 for painting them and would like to proceed. Kim Hoerth made the motion to approve the amount. Seconded by Gail Golden, the motion carried.
The motion to Adopt the SAPL By-Laws as Amended will be on the September Agenda.

There being no further business, Vice President Candie Lehto called for adjournment at 6 p.m.

Our next meeting will be on September 23, at 5 p.m. in the Learning Center of the library.

Submitted by

Bette Elbe, Secretary

Approved Sept. 23, 2025