

February, 2026 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- The library has received 2026 appropriation amounts from all 7 municipalities as well as the county. The library is always very appreciative of our townships and the contributions that they make to the library.
- Training for our new circulation software will begin in April.
- My Director Recertification has been approved.
- I've completed the Annual DPI Report 2025 for Public Libraries. The board will approve at February meeting.

- **Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- On Monday, February 23rd, the library had a glow party for kids (there was no school). There were black lights, glow sticks along with games and snacks.
- Chad Lewis came to the library on February 19th and give a presentation on Circus Legends and Lore. Mr. Lewis talked about how the circus began and when as well as ghosts the circus that are still around in Baraboo, WI. There were 15 in attendance.
- Our Maker Monday group came to the library on Wednesday, 2/11/26 at 10:30 AM. They made resist art valentines. There were 14 in attendance.
- We still have Storytime every Tuesday morning at 9:30 am for newborn to Pre-k, Knit and Hook the 1st and 3rd Wednesday of the month, Adult Game Day on the 2nd Tuesday of the month at 1 PM, and our Book Clubs. You can check out our website for more information.
- The library had a card making craft on Saturday, February 21st. There were 11 in attendance.
- We had our first "Mindful Monday" on the 16th. Those in attendance created their own journals. There was time for self-reflection and quiet. This will be a monthly gathering on the 3rd Monday.
- It's "National Library Lover's Month" this month. We had a NLLM Bucket List patrons could complete and be entered in a drawing at the end of February.

- **ADMINISTRATIVE SERVICES**

To be a liaison between the Friends of the Library organization and the Library.

- The Friends continue to have Silent Auctions for the display cases.
- We have switched to selling Seroogy Candy Bars instead of VandeWalles. They are \$2 each or 3 for \$5.
- At the January meeting, a tentative calendar of events was discussed with the same fundraisers as in years past. The Friends would like to change Chocolate and Cheer to a different name as the event is held to thank current Friends for their hard work and to promote new members.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- We reviewed our long-range plan last year.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- We have supplies to create phonics kits for our library collection.
- We've added more jigsaw puzzles to our collection for checking out.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- At one of our NLS Advisory meetings recently, there was discussion regarding weeding of our collection and how other libraries do their weeding. There was mention of CREW: A Weeding Manual for Public Libraries. I've starting going through the manual and I believe that we should follow some of their guidelines when weeding our collection.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- The village and library will be having someone come in to give us a quote on new flooring in the learning center. The carpeting has so many stains that won't come out and there is a lot of wear and tear. It is 18 years old.
- Fiber optic cable has been laid behind the library for our bandwidth increase. There are now adjustments that need to be made remotely in order to increase the speed which will happen slowly over time. Also, on Monday, the 26th, there will be someone coming from Nsight to work on the inside of the building (setting up things in our mechanical room).

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.