

April, 2026 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- Our Children's Librarian, Sam attended training in Oconto Falls for our new circulation system that will be implemented in August.
- We will be reviewing Trustee Essentials 7, 8, 9 and Policies VII, VIII, IX.
- Samantha (Children's Librarian) has finished her first class toward Library Director Certification. She will take her second class (hopefully) this Fall.
- I will be attending the Annual Wisconsin Association of Public Libraries Conference at Elkhart Lake next Monday – Wednesday (5/27-5/29). The conference consists of keynote speakers and breakout sessions.
- Kim Gruetzmacher will try to make the May Library Board Meeting to go over the Financial Reports and answer any questions Board Members may have.

- **Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- Our Hook and Knit get together will now take place the first Wednesday of the month at 10 am. One of our patrons would like to guide the group of people that will be attending. It will still be the premise that everyone brings their knitting, crocheting, etc. and uses the time to converse and maybe learn from one another.
- National Library Week 2026 runs from **April 19–25, 2026**, with the theme "**Find Your Joy**". This annual, nationwide celebration, sponsored by the American Library Association (ALA) since 1958, recognizes the essential role libraries, library staff, and librarians play in strengthening communities. There is a Scavenger Hunt, 50% off fines, use an "OOPS" card to pay on fines and prize drawing at the end of the event.
- Through the County, the Library is having a Foot Clinic the first Thursday of the month from 8 am – 3 PM in the Learning Center. This is done by appointment.
- Oconto County Public Health has received a grant to establish an Air Quality Flag Program throughout the county. The goal of the Air Quality Flag Program is to keep Oconto County residents aware of the county's air quality and the health impacts of air pollution. This program relies on 5 physical flags that will represent the air quality within the county. To make this program successful we need partners throughout the county with flagpoles. Responsibilities for this program would include checking the air quality index for Oconto County and changing the flag color to correspond with the day's air quality. The library will partner with the county on this program.
- Chad Lewis will be presenting "Paranormal WI". The event will take place on May 14th at 6:30 PM.

- **ADMINISTRATIVE SERVICES**

To be a liaison between the Friends of the Library organization and the Library.

- The Friends have new (gently used) Silent Auctions in the display cases.

- Baking on the 45th Parallel, along with the Friends of the Library once again had their Easter Extravaganza on Saturday, 3/28/26 from 9 – 11 am at Suring Public School in the cafeteria. There were games, cookie decorating, snacks and the Easter Bunny. There were 60-65 parents and children in attendance.
- The Friends have changed their event name “Chocolate and Cheer” to “Love Our Library” The event is being held Thursday, April 23rd at Randy’s Place Bar and Grill, beginning at 6 PM. This is a time to thank current Friends, volunteers for all of their help at Friends fundraisers throughout the year and to also recruit new members. There is a short meeting, along with snacks and conversation.
- The Friends of the Library Annual Rummage Sale will take place Thursday – Saturday, May 7-9 and 14-16, beginning at 9 AM at the Town of How Garage on top of Suring Hill.
- **To create and implement a long-term plan for the Suring Area Public Library.**
 - As per the library’s Long Range Plan, we are reviewing and updating Library Policies as needed. We will also add any new policies. Library staff continue to keep up to date on inclusive services (adding books to our collection, programming, etc.).
- **COLLECTION MANAGEMENT**
Review collection development options that include both traditional and non-traditional materials.
 - We’ve added more jigsaw puzzles to our collection for checking out.
 - I’ve started sending in information to create records for some of our Phonics kits that we have put together.
 - The library has received approximately 20 boxes of books from the family of an area woman who recently passed away. We are keeping a majority for our collection and the rest will go into our book sale for Labor Day Weekend.
- Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**
 - We will again start weeding of our collection in April. Items that are weeded will be put in our book sale that takes place Labor Day Weekend.
- **FACILITIES MANAGEMENT**
Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.
 - The Library and Village of Suring had to purchase toilet for the women’s handicap stall in the bathroom. We’ve had issues for quite some time with the toilet not flushing properly and it is not a commercial toilet. It is ADA compliant.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.